

स/No. 17-31/2016-GDS (Pt.I)
भारत सरकार/Government of India
संचार मंत्रालय/Ministry of Communications
डाक विभाग/Department of Posts
(जीडीएस अनुभाग/GDS Section)

डाक भवन, संसद मार्ग,
Dak Bhawan, Sansad Marg,
नई दिल्ली/New Delhi - 110 001
दिनांक/Date : 23-12-2025

To

1. All the Chief Postmasters General
2. The General Manager (CEPT), Bengaluru.

Subject : Reliving Issues referred by the Circles related to the GDS Rule-3 Online Transfer October-2025 cycle -reg.

Sir/Madam,

This section has received certain references from various Circles seeking solutions for reliving of Gramin Dak Sevaks and submission/cancellation of transfer requests in the current GDS Rule-3 Online Transfer October-2025 cycle.

2. The issues have been examined and the following solutions have been approved, applicable in the current cycle only :

Issues	Solutions
Issue-1: Many GDS are relieved on the afternoon of Saturday or any day followed by a holiday. Therefore, the GDS could not join on that day, as it was a holiday. As a result, leave is being debited for one day (holiday) from the available leave at the credit of GDS.	For the current cycle, the GDS may be physically relieved on the day immediately preceding a Sunday/holiday, while the date of relieving may be shown in the system as of the Sunday/holiday, so that no leave is debited to the GDS on this account.
Issue-2: Some GDS during the 5 days cancellation window (from 04.12.2025 to 08.12.2025) could not submit the cancellation request due to reported technical issue on the last day (08.12.2025) for which tickets were also raised by the divisions.	In cases where a GDS could not submit the cancellation request within the prescribed time frame and now wishes to cancel his/her approved transfer, CEPT is requested to provide an additional system remark, namely "The approved transfer of the GDS is cancelled on his/her request" , in addition to the existing remarks, to enable cancellation of such approved transfers. For exercising this option, the concerned GDS shall submit a

	written application to the concerned Divisional Head for cancellation of the approved transfer, which shall be kept on record by the Division. In such cases, the limited transfer chance shall be deemed to have been availed by the GDS.
Issue-3 : Cases where the GDS submitted cancellation request during the 5 days cancellation window but now willing to avail the approved transfer.	The concerned Circle/Division shall raise a ticket and the details of such tickets shall be shared with CEPT by 24.12.2025 (1200 hrs) . CEPT may be requested to provide an option/functionality in the Divisional Head login to cancel the cancellation requests of such GDS. For this purpose, the concerned GDS shall submit a written application to the concerned Divisional Head for disapproval of his/her cancellation request in the system, which shall be kept on record . The Circles may be advised to forward only genuine cases, strictly based on written requests of the GDS .

3. The above proposed solutions are meant for this October-2025 cycle only, since this was the first time that such request being handled through the APT 2.0 system. For the future cycles, the above provision of Issue 2 and 3 will not provided.

भवदीय/Yours faithfully

गुरविंदर सिंह/Gurvinder Singh
सहायक महानिदेशक/Assistant Director General (GDS)
ईमेल/Email : adggds426@gmail.com

Copy to :

1-2. AD, CEPT – Mysuru and Bengaluru Units – for information and necessary action.